



**NOTICE OF PUBLIC MEETING  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
Monday, February 17, 2025 at 4:30 p.m.  
1500 West Agency Road, West Burlington, Iowa  
SCC Board Room**

**Tentative Agenda**

**1.0 Routine Items**

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board

1.4 Iowa Association of Community College Trustees Report

**2.0 Action Items**

2.1 Approval of Consent Agenda

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

2.2 Consider and Approve for Filing and Publication the Proposed Certified Budget for Fiscal Year 2026 and Fix Time and Place for the Public Hearing

2.3 Approval of Board Goals for Calendar Year 2025

2.4 Resolution on Signatures for Depositories

2.5 Resolution to Approve Equipment Purchase for CDL Program through Department of Labor Grant

**3.0 Accountability**

3.1 President's Report

3.2 Student Tech Fees

3.3 Monthly Financial Report

3.4 Facilities Update

**4.0 Future Meetings**

Community Colleges for Iowa meetings:

- February 18, 2025 – Student Legislative Seminar/PTK Awards Dinner
- February 19, 2025 – Community College Day on the Hill/ IACCT Board Meeting

SCC Board of Trustees meetings:

- Monday, March 10, 2025 at 4:30 pm at West Burlington campus
- Monday, April 14, 2025 at 4:30 pm at West Burlington Campus
- Tuesday, May 13, 2025 at 4:30 pm at West Burlington Campus (TBD-Board may wish to change date to Monday, May 19, 2025 due to graduation week activities)

**5.0 Adjournment**

This notice is given pursuant to Chapter 21, Code of Iowa.

*Darcy Burdette*

Darcy Burdette, Board Secretary

# CONSENT AGENDA

for  
January 13, 2025

1. Approval of Minutes
  - January 13, 2024, Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Taylor Bartlett	Administrative Assistant – Testing Center & Student Affairs – Keokuk _ Level 6	10/09/2023	03/02/2025	Accepted open Financial Aid Officer – Keokuk position.
Debbie Boyer	Financial Aid Officer - Keokuk	11/16/2022	01/31/2025	Accepted open TRIO SSS Program Advisor – Keokuk position.
Sara Mills	AEL Instructor - ISP	08/19/2022	02/04/2025	Removal of security permission at ISP.
Jolene Rogers	Project Manager – Strengthening Community Colleges Grant	07/22/2024	02/28/2025	Personal.

## 4. Employment Contracts

Name	Title	Contract Period	Salary
Taylor Bartlett (Replacement)	Financial Aid Officer - Keokuk	March 3, 2025 – June 30, 2025	\$14,461.18 (\$43,888.00 annual)
Debbie Boyer (Replacement)	TRIO SSS Program Advisor – Keokuk	February 1, 2025 – June 30, 2025	\$18,275.86 (\$45,000.00 annual)
Amy Gugliotta	PACE Career Navigator	February 17, 2025 – June 30, 2025	\$16,142.71 (\$43,888.00 annual)
Katerina Koscova (Replacement)	Student Success Advocate	February 27, 2025 – June 30, 2025	\$14,797.48 (\$43,888.00 annual)
Jeffrah Levins (Replacement)	Accounting Associate	February 3, 2025 – June 30, 2025	\$16,245.21 (\$40,000.00 annual)
Gary Woods (New)	Head Men's & Women's Wrestling Coach	March 10, 2025 – June 30, 2025	\$12,413.79 (\$40,000.00 annual)